

The Board of County Commissioners Of Riley County, Kansas

The Regular meeting of the Board of County Commissioners met at the Riley County Plaza East Building February 10, 2003 with the following members present: Alvan Johnson, Chairman; Mike Kearns, Vice Chairman; Bob Newsome, Member; and Rich Vargo, County Clerk.

8:30 Public Comment

Ed Grabianowski, Manhattan Mercury; Ben Grosse; Stan Morgan, Counselor/Director of Administrative Services; Johnette Mueller, Budget and Finance Officer; Shannon Marshall, KSU Student; and Hjerda McAllister, Administrative Assistant, attended.

Morgan said he has visited with Rod Meredith and Dan Harden about the legally closed road in Jackson Township adjoining Ben Grosse's property.

Morgan said there is a statutory process required to follow in reopening the road in Jackson Township adjoining Ben Grosse's property.

Kearns moved to approve the minutes of February 6, 2003 as amended. Newsome seconded. Carried 3 - 0.

Mueller discussed cutting the funding of overtime for employees not paid from the County General Fund, they include Auto Special, Rural Fire, and Solid Waste.

By consensus, the Riley County Commission agreed all funds are required to follow the guidelines approved by the Board of County Commissioners for the 2003 demand transfer budget cuts.

Newsom moved to sign a letter to the legislators supporting Senate Bill 77 and House Bill 2085. Kearns seconded. Carried 3 -0.

9:00 Business Meeting

Ed Grabianowski, Manhattan Mercury; Shannon Marshall, KSU Student; Cindy Volanti, Administrative Account Analyst; and Bill Kennedy, County Attorney, attended.

Kennedy discussed his salary regarding the salary resolution for 2003.

Discussion followed on the County Attorney's salary for 2003.

Kennedy stated if he has the authority, he will set his salary equal to the County Counselor/Director of Administrative Services.

Newsom moved to approve "Resolution No. 021003 -24 establishing the salaries of certain elected and appointed officials of Riley County, Kansas, and revoking resolution 1028 02-112". Kearns seconded. Carried 3 -0.

Newsom moved to sign the Annual Noxious Weed Eradication Progress Report 2002 as required by KSA 2 -1316. Kearns seconded. Carried 3 0.

Newsom moved to sign Change Order Number 2 for reroofing of Pottorf Hall for Dan Ker Roofing for a new contract sum of \$110,450.00 a decrease in the contract sum by \$40.00. Kearns seconded. Carried 3 -0.

Newsom moved to sign the "Roofing Contractor Material and Workmanship Warranty" for Performance Roof Systems, Inc. for the Riley County Courthouse Plaza East Phase I reroof. Kearns seconded. Carried 3 -0.

9:30 Press Conference

Will Regdin, KMAN; Sam Schmidt, Appraiser; Ed Grabianowski, Manhattan Mercury; Dan Harden, Director of Public Works/County Engineer; Lynda Nyberg, League of Women Voters; and Shannon Marshall, KSU Student, attended.

Schmidt discussed the trends in the sale prices of homes in Riley County.

Schmidt discussed the cost of new construction and the number of new homes built in Riley County.

Riley County Appraiser's Office

Number of Residences Built

Year Built	Single Living Units	Duplex Living Units	4 – Plex Living Units
1998	116	4	0
1999	126	7	0
2000	129	10	1
2001	135	10	3
2002	167	11	2

Average Value of New Construction

Year	Dollars
2000	\$156,981.00
2001	\$176,446.00
2002	\$198,773.00 (not yet certified)

Schmidt reported change of value notices of real property will be sent out by the end of March.

Harden reported bridge AA.8 -28.5 is being closed today due to a structural failure of the west abutment. This bridge is located 1¼ mile west and ½ mile south of Zeandale.

Harden said plans have been prepared to replace this bridge due to some serious hydraulic problems it was creating in its watershed. Harden said adjacent landowners have been contacted initially about purchasing of the right-of-way needed to replace the structure.

Harden said a replacement project can be bid later this year.

Harden said the replacement cost is estimated to be \$50,000.00.

Vargo reported advance voting began February 5, 2003 for the February 25, 2003 Primary Election.

Vargo stated the number of polling places within the City of Manhattan have been reduced from 32 to 13. Vargo said the changes have been made due to budget constraints caused by reduced state revenues. Vargo said you may find your polling place changes in the media or by calling the Clerk's Office or on the Riley County website at www.co.riley.ks.us.

Kearns stated on Thursday, February 6, 2003 and Friday, February 7, 2003, he attended a Kansas Association of Counties' (KAC) Workshop "Introduction to the Commissioner's Job" in Wichita.

Kearns stated the beneficial classes included: The County Commissioner's Job Description; The Commission's Official Job Description from Kansas Statutes; What roles must a commissioner play to contribute effectively to the County Commission's success?; County Organizational Structure – 89 counties (Commission Form); County Organizational Structure – 16 counties (County Administrator Form); and The six roles of a County Commissioner in Kansas.

Kearns discussed the sessions on the Cash Basis Law, Kansas Open Meetings, and Action on How to Run a Good County Commission Meeting.

Johnson discussed the agreement with the Mercy Health Center Board.

Johnson said Riley County will place on the April ballot the question of whether the Memorial Hospital facility should be closed as a County Hospital.

The Board of County Commissioners were presented a letter from the County Attorney setting forth the salaries for his assistants and establishing the County Attorney's salary at \$82,028.11 for 2003.

Based upon a request to do so by the County Clerk Newsome moved to authorize the County Clerk's Office to disburse to the County Attorney a salary of

\$82,028.11 for 2003, as established by the County Attorney. Kearns seconded.

Carried 3 -0.

10:00 Rich Vargo, County Clerk

Johnette Mueller, Budget and Finance Officer; Shannon Marshall, KSU Student; Lyndal Nyberg, League of Women Voters; and Ed Grabianowski, Manhattan Mercury, attended.

Vargo presented the year -to-date budget and expenditure reports.

10:40 Cindy Kabriel attended.

Newsom moved to sign a letter to Jackson Township Officials concerning a gated road in Jackson Township. Kearns seconded. Carried 3 -0.

10:40 Dan Harden, Director of Public Works/County Engineer

Lyndal Nyberg, League of Women Voters; and Johnette Mueller, Budget and Finance Officer, attended.

Harden discussed the Deep Creek County Sewer Benefit District 2002 Report.

Harden discussed the Hunter 's Island County Water Benefit District 2002 Report.

Harden discussed the Konza County Water Benefit District 2002 Report.

Harden discussed the Moehlman Bottoms County Water Benefit District 2002 Report.

Harden recommended the Board of County Commissioners increase the Moehlman Bottoms County Water Benefit District fee structure by 32.6% to cover the operational expenses shortfall.

Harden discussed the University Park County Water Benefit District 2002 Report.

Harden discussed the Valleywood County Water and Sewer Benefit District 2002 Report.

Harden recommended the Board of County Commissioners change the Valleywood sewer resolution to delete the payment to the capital reserve fund.

Harden discussed the Terra Heights County Sewer Benefit District 2002 Report.

Harden recommended the monthly Terra Heights capital replacement fee be reduced from \$37.26 per month to \$20.00 per month.

Harden discussed the Solid Waste 2002 Report.

Johnson suggested charging for compost operations.

Newsom moved to adjust the transfer station fee from \$33.00 to \$34.00 and to bid the compost pile. Kearns seconded. Carried 3 -0.

Newsom moved to: 1) instruct Dan Harden to bring to the Board of County Commissioners a draft of fee structure for the Moehlman Bottoms County Water Benefit District showing a 32.6 percent increase in the district's water rates; 2) remove the capital reserve payment feature from Valleywood sewer rate resolution and to instruct the County Counsel to prepare the resolution; 3) have the monthly Terra Heights capital replacement fee reduced from \$37.26 per month to \$20.00 per month. Kearns seconded. Carried 3 -0.

11:30 Cheryl Collins, Museum Curator

Lyndal Nyberg, League of Women Voters; and Johnette Mueller, Budget and Finance Officer, attended.

C. Collins said it is mandatory for her part-time employee to take the Riley County health insurance due to the State plan, because her part-time employee's spouse is a State employee.

C. Collinssaidthefundsforthecurrentopenpositionwillcoverthe unexpectedinsuranc ecostsincurredbytheMuseumforthe part -timeemployee's healthinsurance,sinceitwasnotbudgetedforintheMuseumbudget.

C. CollinssaidtherenovationtotheWolfHouseMuseumisalmostfinished.

C. Collinssaidthestaircaseisallthat isleft.

C. CollinssaidshewouldliketoinvitetheCountyCommissionersforlunch atthemuseumwhentherenovationisfinished.

C. CollinssaidabooksalewillbeheldattheWolfHouseonMarch8,2003 andMarch9,2003.

C. CollinssaidduringKansasArcheol ogyWeekinApril,Dr.DonnaRoper, AdjunctAssociateProfessoratKansasStateUniversity ,willspeakonApril23, 2003at7:00p.m.C. CollinssaidthelectureissponsoredbytheRileyCounty HistoricalMuseumandtheKansasStateUniversityDepartment ofSociology, Anthropology,andSocialWork.

11:48 RecessedtoattendtheCountyOfficialsLuncheonuntil1:15.

1:15 RichVargoattended.

1:15StanMorgan,Counselor/DirectorofAdministrativeServices

- **AdministrativeWorkSession**

JohnetteMueller,Budg etandFinanceOfficer;RodMeredith,Assistant DirectorofPublicWorks/ParksDirector;JanetDean,HumanResources Coordinator;CindyVolanti,AdministrativeAccountAnalyst;andRichardJahnke, attended.

MorgandiscussedtheCountyCommission'sauthorit yinaddressingsoil erosion.

The Riley County Commissioners suggested meeting the landowner and the Soil Conservation professional at the site to discuss the options in addressing the wind erosion.

Morgan discussed the as-needed person's status in the Solid Waste Department regarding benefits.

Dean stated the current policy states that benefits are based on pro-rated hours worked.

Dean will prepare a Riley County Personnel Action Form documenting the status change of the position from as-needed to part-time.

Morgan presented a Geographic Information Systems (GIS) photo on the news survey boundary for the Memorial Hospital area.

The County Commissioners recommended that if the Memorial Hospital facility is sold, the funds should be deposited in the Capital Improvement Projects (CIP) funds and be used for upgrading County buildings.

1:35 Kearns moved that the County Commission recess into executive session pursuant to the attorney-client relationship exception to the Kansas Open Meetings Act in order to obtain confidential legal advice regarding potential litigation, the open meeting to resume in the County Commission Chambers at 1:55 p.m. Newsome seconded. Carried 3 -0.

1:50 Kearns moved to go out of executive session. Newsome seconded. Carried 3 -0.

No binding action was taken during the executive session.

2:00 Auto & Equipment Insurance Committee – Johnette Mueller, Budget and Finance Officer; Rod Meredith, Assistant Director of Public Works/Parks Director; Frank McCoy, Director of Community Corrections;

Stan Morgan, Counselor/Director of Administrative Services; Dennis Peterson, Director of Noxious Weed; Monty Wedel, Director of Planning and Development; Dan Harden, Director of Public Works/County Engineer; Sam Schmidt, Appraiser; Pat Collins, Director of Emergency Management; Alan Ladd, County Extension Director

Dan Messelt, Charlson and Wilson Insurance Co., attended.

Mueller presented the information gathered on Riley County Auto and Equipment Insurance policy.

<u>Scenario#1</u>	<u>Delete Physical damage coverage for all vehicles valued at \$10,000 or less and increase the deductible on all vehicles over \$10,000 to the following levels:</u>	<u>Annual Savings</u>
	\$500 Deductible	\$12,586
	1000 Deductible	\$14,213
	\$2500 Deductible	\$15,871

<u>Scenario#2</u>	<u>Delete Physical damage coverage for all vehicles valued at \$15,000 or less and increase the deductible on all vehicles over \$15,000 to the following levels:</u>	<u>Annual Savings</u>
	\$500 Deductible	\$17,756
	1000 Deductible	\$18,807
	\$2500 Deductible	\$19,885

<u>Scenario#3</u>	<u>Liability Only</u>	<u>Annual Savings</u>
	\$0 Deductible	\$28,997

Mueller stated the Insurance Committee recommends Scenario 2.

Messelt said the rate is not locked in for three years, but Oak River guarantees they will cover Riley County for three years.

Schmidt stated one of the Insurance Committee's concerns is Riley County's auto and equipment insurance has not been out to bid for several years.

Newsome moved to approve:

<u>Scenario#2</u>	<u>Delete Physical damage coverage for all vehicles valued at \$15,000 or less and increase the deductible on all vehicles over \$15,000 to the following levels:</u>	<u>Annual Savings</u>
	\$500 Deductible	\$17,756

with a \$500.00 deductible for an annual premium of \$52,213.00. Kearns
seconded. Carried 3 -0.

The Riley County Commission, by consensus, asked the Riley County
Insurance Committee to prepare a bid for Riley County's Auto and Equipment
Insurance, beginning in 2004.

Discussion followed on the 2003 Riley County Police Department's budget.

The Riley County Commissioners asked Morgan to write a letter to the
Attorney General asking if the Riley County Law Board is a separate taxing
municipality.

3:08 Kearns moved to adjourn. Newsome seconded. Carried 3 -0.